

## Calling for Expressions of Interest to contract services to the Straddie Golf Club

### Background to Expressions of Interest

The North Stradbroke Island Golf Club is a not-for-profit community-based organisation that operates a nine-hole golf course and putt-putt on leasehold land.

1. Golf is the major interest pursued at the Club. While preference is given to members' interests in using the course, visitors who play are welcome as are casual non-playing members.
2. The Club is currently operating from 7 am to 5 pm seven days a week using a combination of volunteers.
3. The Club holds a Community Licence for the sale of alcohol from the Queensland Licencing Commission enabling it to offer beverage services in keeping with its licence conditions. It also sells a small selection of snack foods and golfing accessories.
4. The clubhouse has extensive views over Moreton Bay and the city and our facility houses an operational commercial kitchen with two large refrigerated cold-rooms for the storage of food and beverages.
5. The Club owns 10 electric golf buggies that are rented to members and visitors, a storage shed for members to house golf buggies, a minibus to transport customers, and necessary equipment to maintain the course. Accommodation is available on the island through the Club.

### The Opportunity

The Club wishes to reduce its reliance on volunteers to staff the clubhouse and to maintain the course and its facilities. The Club is interested in engaging the services of a contractor to add value to the Club. The Club anticipates making appointments on mutually beneficial commercial terms, leveraging individual skills and experience to undertake activities such as managing the clubhouse, maintaining the course and the Club's assets (currently undertaken by volunteer members) while utilising the Club's facilities to attract additional custom consistent with the Club's operating licenses. While previous experience in a golfing environment is desirable, it is not essential. The Club is interested in procuring the services of an independent contractor (and is not considering engaging employees as part of this process). The engagement of a diligent, ambitious and entrepreneurial contractor is an essential precursor to ensuring that the Club continues to generate the income necessary to maintain and enhance the Golf Course and its capital assets for the benefit of the local community.

### Expressing Interest

Anyone interested should email the Club Secretary at [Straddiegolfclub@Bigpond.com](mailto:Straddiegolfclub@Bigpond.com) outlining a brief **Expression of Interest** showing the potential Contractor's capability and areas of interest, including a description of the services which would be offered and listing how these would add value to the Club. Potential Contractors will be given the opportunity to tour the club's facilities on:

**Monday morning at 10.00am on 29/04/24**

or

**Friday evening at 5.30pm on 03/05/24**

At these meetings convened by the Club President, interested parties will have time to ask any questions regarding the Club's present needs and future aspirations. The steps in selection that the Club will take in leading to an appointment will also be explained.

### **Selection**

During this stage the Contractor will have access to Club officials to discuss the services planned to be offered and how these would add value to the Club. Feedback will be provided by the Club to assist applicants in preparing a more detailed Proposal. The Club will issue a separate document setting out the requirements for inclusion in the Proposal.

The Club will evaluate the Proposals and based on the Club's selection criteria, select one or more potential Contractors to enter into the final stage – **Terms and Conditions Development**. The Club will work collaboratively with potential Contractors to develop mutually agreed commercial terms and conditions for inclusion in a non-binding **Terms and Conditions Statement**. At the end of this stage, a preferred Contractor will be selected and the Club will work exclusively with the preferred Contractor to develop a **Services Contract** to be executed by the parties on mutually satisfactory commercial terms.